



**The Municipality of West Grey and
the Township of Chatsworth**
invite applications for:
Chief Building Official
Permanent, Full-Time (37.5 hours/week)

The Municipality of West Grey and Township of Chatsworth are presently seeking to hire a Chief Building Official to serve the two municipalities under a shared services agreement. Reporting to the Chief Administrative Officers of the two municipalities, the successful candidate will perform all duties in accordance to the Building Code Act as well as departmental and corporate work plans and priorities. The CBO will provide a high standard of customer service while performing a variety of inspection, advisory and enforcement services pertaining to the legislation and operate within the provisions of the established code of conduct; review and evaluate building plans and proposals with respect the building code; identify potential conflicts and participate in solutions; perform all statutory and operational requirements of a Chief Building Official; control and issue orders including Stop Work Orders, Orders to Uncover, orders respecting the use and occupancy of a building and emergency orders.

Must have successfully completed a relevant diploma from a recognized post-secondary institution or equivalent in construction related studies and experience with formal training in administering the Ontario Building Code; successful completion of and registered qualifications in all categories under the Ministry of Municipal Affairs and Housing; CBCO accreditation is considered an asset.

Minimum 4 years related experience or field investigative experience and at least two years management experience.

Must possess a valid Class "G" license and maintain a clean driver's abstract

Starting Rate of \$37.14 (currently under review)

Please submit your resume preferably by email, referencing "Chief Building Official" prior to 3:30 PM on Friday, December 14th, 2018 to Patty Sinnamon, CAO/Clerk, Township of Chatsworth, 316837 Highway 6, Chatsworth, ON N0H 1G0 or via email to psinnamon@chatsworth.ca

We would like to take this opportunity to thank all applicants. Only those to be interviewed will be contacted.

The Municipality of West Grey and the Township of Chatsworth are equal opportunity employers. Accommodations are available for all parts of the recruitment process and must be requested prior to any interviews.